

# AGENDA

**Meeting:** DEVIZES AREA BOARD  
**Place:** The Corn Exchange, Devizes  
**Date:** Monday 24 November 2014  
**Time:** 6.00 pm, **Health and Wellbeing Event from 4:30pm**

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Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

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**The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Interactive Health Fair from 4:30, with a Dementia Friends Session at 5:15. Refreshments and networking opportunities available throughout. 6pm launch of the 'Better Care Plan' followed by formal Area Board business.**

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Please direct any enquiries on this agenda to Libby Beale (Democratic Services Officer), on 01225 718214 or [elizabeth.beale@wiltshire.gov.uk](mailto:elizabeth.beale@wiltshire.gov.uk)

or Richard Rogers (Community Area Manager), on 07771 547522 or [richard.rogers@wiltshire.gov.uk](mailto:richard.rogers@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on 01225 713114/713115.

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## Wiltshire Councillors

Cllr Liz Bryant, (Bromham, Rowde & Potterne)  
Cllr Peter Evans, (Devizes East)  
Cllr Sue Evans, (Devizes North)  
Cllr Richard Gamble, (The Lavingtons and Erlestoke)

Cllr Simon Jacobs, (Devizes and Roundway South) (Chairman)  
Cllr Laura Mayes, (Roundway)  
Cllr Philip Whitehead, (Urchfont and the Cannings) (Vice Chairman)

	<b>Time</b>
<p>1     <b>Welcome</b></p> <p>To welcome those present to the Area Board.</p>	<b>6pm</b>
<p>2     <b>Better Care Plan</b></p> <p>To receive a short introduction and 10 minute video on the Better Care Plan, followed by a Question and Answer Session.</p>	
<p>3     <b>'Our Place'- Loneliness and Isolation Project</b></p> <p>To receive a presentation from the Chief Executive of Community First, on 'Our Place' project.</p>	<b>6:30pm</b>
<p>4     <b>Health and Social Care Forum</b></p> <p>To discuss the benefits a local Health and Social Care forum could bring to the Devizes Area.</p>	<b>6:40pm</b>
<p>5     <b>Chairman's Announcements</b> (<i>Pages 1 - 4</i>)</p> <p>To receive the following Chairman's Announcements:</p> <ul style="list-style-type: none"> <li>• Car parking consultation</li> <li>• Wiltshire countryside survey</li> <li>• Improvements to the canal towpath</li> </ul>	<b>6:50pm</b>
<p>6     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests.</p>	
<p>7     <b>Control of Gulls</b></p> <p>To hear from Cllr Laura Mayes on Devizes' gull problem and a petition to tackle it.</p>	<b>6:55pm</b>
<p>8     <b>Joint Strategic Assessment</b></p> <p>To receive an update following the Joint Strategic Assessment event in March 2014.</p>	<b>7pm</b>
<p>9     <b>Partner Updates</b> (<i>Pages 5 - 14</i>)</p> <p>To receive any updates from the following partners:</p> <ol style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Wiltshire Fire and Rescue Service</li> <li>c. Health Services</li> <li>d. Devizes Community Area Partnership</li> </ol>	<b>7:05pm</b>

	e. Community Operations Board f. Community Youth Officer g. Schools updates h. Town and Parish Councils i. Devizes Extra Care Scheme	
10	<b>Bus services between Devizes and Pewsey</b> ( <i>Pages 15 - 18</i> )  To receive an update on the consultation on bus services between Devizes and Pewsey.	<b>7:15pm</b>
11	<b>Community Area Transport Group (CATG)</b> ( <i>Pages 19 - 26</i> )  To consider an update and any recommendations arising from the Community Area Transport Group (CATG).	<b>7:20pm</b>
12	<b>Area Board Funding</b>  To consider a motion that:  The Community Youth Officer, in agreement with the members of Devizes Area Board and the Community Area Manager, may authorise expenditure from the youth budget in support of positive activities for young people of up to £1,000 in total between Area Board meetings. This will be recorded at the next available Area Board meeting, and this approval will be reviewed annually.	<b>7:30pm</b>
13	<b>Minutes</b> ( <i>Pages 27 - 38</i> )  To approve and sign as a true and correct record the minutes of the meeting held on 29 September.	<b>7:35pm</b>
14	<b>Apologies</b>  To receive any apologies for absence.	
15	<b>Evaluation and Close</b>	<b>7:40pm</b>

**Future Meeting Dates**

26 January 2015 6:30pm

A Special Meeting to discuss the asset transfer of land behind Station Road Car Park will be held on 1 December 2014 5pm at Kennet House.



## Wiltshire's Car Parking Review Chair's Announcement

### Introduction

Wiltshire Council is reviewing its car parking service and has completed a pre consultation assessment, which was undertaken in May and June of this year. It has also reviewed the evidence from the community workshops held in May. The findings of the pre-consultation exercises have been combined with parking data to form the basis of the next stage of the review.

The review focuses on car parking charges and management, with the potential use of new technologies and the future role of local communities. The review also covers other aspects such as parking standards, first hour free parking and other charging exemptions.

We are keen to hear the views of residents to help us shape the new strategy. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Therefore, we have produced consultation documents which can be viewed at <http://consult.wiltshire.gov.uk/portal> (not available until the 27th October 2014). Hard copies of the background evidence will also be available at local libraries and the main council offices. The online questionnaire and one possible charging option will be available for viewing and completion from the 10th November.

The consultation will be open from 27th October 2014 to the 16th January 2015.

### How to respond

Our preferred method to receive comments is through completion of the on-line electronic questionnaire (please note that there is no requirement to register or log-in to the portal to respond to this pre-consultation exercise).

Paper copies of the questionnaire will also be available on request by phoning the below number

Your comments need to be submitted by 5pm on 16th January 2015.

If you have any queries, please contact us using the details below or by telephone on 0300 456 0100.

Sustainable Transport Group  
Highways and Transport  
Wiltshire Council  
County Hall  
Bythesea Road  
Trowbridge  
Wiltshire  
BA14 8JN  
By email to: [transportplanning@wiltshire.gov.uk](mailto:transportplanning@wiltshire.gov.uk)





## COUNTRYSIDE BENEFITS ONLINE SURVEY

**Please contribute to research  
on the benefits of Wiltshire countryside**

- Part 1. Place your flag on the map and tell us about outdoor places you value
- Part 2. Your views on two locally important land types- arable farmland and ancient grassland
- Part 3. Tell us about yourself

**Survey results will help shape future  
land management in your area**

To take part please go to  
**[www.ppgis.manchester.ac.uk/bess/](http://www.ppgis.manchester.ac.uk/bess/)**

For more info email Dr Helen King

[wessex-bess@cranfield.ac.uk](mailto:wessex-bess@cranfield.ac.uk)

BESS is a scientific research programme studying the role that biodiversity plays in providing society with benefits such as clean water, food, flood protection and nature based recreation. For more details, please see: <http://www.brc.ac.uk/wessexbess/>





## Devizes Community Area Board

November 2014



### 1. Neighbourhood Policing

Team Sgt: Vincent Logue

#### Town Centre Team

Beat Manager – PC Chris Mead

PCSO – Paula Yarranton

PCSO – Melissa Camilleri

PCSO – Sarah Greenman

PCSO – Kelly Watts

#### Rural North Team

Beat Manager – PC Helen Clarke

PCSO – Fiona Marno

#### Rural South Team

Beat Manager – PC James Sheate

PCSO – Phil Greenaway

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

### 4. Local Issues

The existing priorities set for my team centre around the open space areas of the Green and Hillworth Park for ASB and littering and ASB in Potterne. Continuing activities include patrols, community engagement and working in partnership to resolve both. We are currently piloting a trial with Aster housing. Members of their team are working from the police station for one day a week. This is assisting with targeting ASB and other issues we jointly share.

#### Devizes North Rural

##### Bromham

Between the 15<sup>th</sup> October and the 8<sup>th</sup> November a secure garden shed at an address in St Edith's Marsh was broken into. 1 bicycle light and hedge trimmer was stolen.

Between the 13<sup>th</sup> and 14<sup>th</sup> October a bicycle was stolen from the rear garden of a property in Yard Lane, Bromham.

##### Rowde

Between the 9<sup>th</sup> and 15<sup>th</sup> October two premises in the high street were targeted. A washing basket and laundry was taken from one property and a strimmer from another.

**Bishop Cannings**

No reportable incidents.

**Coate & Horton**

No reportable incidents.

**All Cannings**

No reportable incidents.

**Stert & Etchilhampton**

30<sup>th</sup> October a chainsaw was taken from a shed in Etchilhampton.

**Devizes South Rural**

**Urchfont**

No reportable incidents

**Market Lavington and Easterton**

24<sup>th</sup> October a safe was stolen from a business premises.

26<sup>th</sup> October a garden shed in The Spring was targeted. The alarm disturbed the offenders.

Between the 6<sup>th</sup> and 8<sup>th</sup> November a premises in Bouverie Drive was broken into and jewellery stolen.

**Worton**

No reportable incidents.

**Erlestoke**

Over a period of time up to 2000 litres of red diesel has been stolen from Erlestoke Sands Golf club.

**Little Cheverill**

No reportable incidents.

**Devizes Town**

With the persistent volume of retail theft in the town centre an operation utilising plain clothes police officers to target known offenders and gather intelligence. Since the last Area Board there have been 34 thefts reported of which 23 are from retail outlets.

There have been no reported offences of violence directly linked to the night time economy or licensed premises.

In the last week there have been a couple of incidents where vehicle tyres have been damaged with sharp objects.

**CRIME & DETECTIONS ( compared to previous rolling 12 months)**

<b>EZ Devizes NPT</b>	<b>Crime</b>				<b>Detections*</b>	
	12 Months to October 2013	12 Months to October 2014	Volume Change	% Change	12 Months to October 2013	12 Months to October 2014
Victim Based Crime	1058	1001	-57	-5.4%	27%	19%
Domestic Burglary	49	36	-13	-26.5%	27%	8%
Non Domestic Burglary	150	121	-29	-19.3%	21%	2%
Vehicle Crime	93	92	-1	-1.1%	0%	1%
Criminal Damage & Arson	244	211	-33	-13.5%	19%	16%
Violence Against The Person	293	287	-6	-2.0%	38%	30%
ASB Incidents	1014	959	-55	-5.4%		

**Matthew Armstrong**

Sector Inspector, Devizes Melksham Pewsey Marlborough



## **Local Youth Network update for November 2014**

### **Via Community Youth Officer for Devizes Community Area**

The Community-led model for the provision of positive activities for young people was officially launched at the previous Area Board, on 29<sup>th</sup> September 2014 and this report highlights developments to date.

At the last Area Board there were a number of questions and comments in relation to this new model. The responses have been placed in the minutes and are also available in this agenda pack.

#### **What has been happening in the Devizes Community Area?**

- Informing the community about the new model, especially young people, through visiting clubs/organisations after school and evenings. Speaking with young people through local secondary schools too.
- Placing posters up throughout the community, town and villages, promoting the LYN, Local Youth Network and distributing flyers via schools and youth clubs/organisations.
- Engaging and consulting with young people to identify their needs and establish priorities, drawing on existing needs analysis including the JSA-Joint Strategic Assessment and Community Plan. Consultation achieved through visiting tutor groups/young people at secondary schools and through local clubs/organisations. Have collated comments and currently circulating questionnaires.
- Community mapping exercise to confirm what positive activities and opportunities are available to young people across the community area, updating Wiltshire Council's young people's website, Sparksite.co.uk.
- Developing the Local Youth Network (LYN) and the LYN task and management group, this sub group will receive, assess and make recommendations off funding applications for the positive activities for young people grant fund. The LYN will collate consultative information and develop a plan of young people's priorities for the Devizes Community Area.
- Developing a young people's LYN awareness event, planned for mid December or early January. The purpose being to fully engage young people so that they are central to identifying priorities and building on the opportunities available to them in their community.
- Introducing the Community Youth Officer role, new model and LYN to community organisations and Town/Parish, to raise awareness and develop positive partnerships.

- Being involved in developing a Facebook media site that the community can use to their benefit.

Throughout this first month, the main focus has been introducing the new model, my role and the Local Youth Network, as well as engaging with the community, especially young people, so that they are aware and their ideas/opinions are collated. This can then be fed into a plan that will identify priorities for young people across the Devizes Community Area, so that existing opportunities can be enhanced and/or new positive activities be developed. The Local Youth Network is the fundamental mechanism to achieve this and young people are central to this.

It will take considerable time to develop this but there has been a lot of positive support from the community, engagement and a desire to make it work for the best outcomes possible for young people.

The key themes coming through that young people wish to develop into positive activities are: art and music opportunities, as well as a drop in zone or youth café where they can socialise and talk with trusting adults, a 'gaming' youth club, weekend and school holiday positive activities specifically outdoor opportunities and specific activities for young people with additional needs and disabilities (SEND), with a focus on sport, both mainstream and alternative.

Young people are discussing ways to develop these ideas into activities and have/will be continuing to approach community providers to help with this. They will be working alongside the LYN task and management group to develop ideas too.

Anybody interested in becoming involved can contact [sally.willox@wiltshire.gov.uk](mailto:sally.willox@wiltshire.gov.uk).

Providers of activities can become accredited through Wiltshire Council so that they are approved as a provider of positive activity for young people. They will also appear on a providers 'catalogue' so that they can be procured to provide activities for young people. This process is open now; please contact [sally.willox@wiltshire.gov.uk](mailto:sally.willox@wiltshire.gov.uk) for further information, as the window of opportunity closes shortly.

The Local Youth Network is open to all, so please become involved to enhance, shape and develop the Devizes Community Area for young people. If you have an idea that you would like to explore and develop, please contact the Community Youth Officer Sally Willox and Devizes Area Board for further information and support. If you would like to become a volunteer to deliver young people's activities, again please make contact. There is a process to follow for this, which involves support, training opportunities and how to apply for clearance to work with children and young people. Grant applications will be available online shortly for the positive activity for young people fund but hard copies are available now, please contact

Sally Willox. The Community Youth Officer is there to support the application process. The process will involve ensuring there are safeguarding policies in place, health and safety, risk assessments, trained volunteers/staff, DBS clearances, sufficient funding/means.

Regular updates will be available at each Devizes Area Board, through local media, school newsletters, the forthcoming Facebook group page, Devizes Community Matters website and Wiltshire Council's internet sites Sparksite.co.uk and wiltshirecouncil.gov.uk.

**Author**-Sally Willox, Community Youth Officer for the Devizes Community Area,

Sally.willox@wiltshire.gov.uk





## **Update for Devizes Area Board**

<b>Update from</b>	<b>EASTERTON PARISH COUNCIL</b>
<b>Date of Area Board Meeting</b>	24 November 2014

### **Headlines/Key Issues     30mph speed limit for Kings Road**

- This rural single track lane has long been established as a “rat run” by some to avoid the congestion on the B3098 through Market Lavington. Although housing cannot be regarded as ‘continuous’ through its entire length from Ledge Hill Market Lavington, to the junction with the High St, Easterton, such gaps, where they exist, are usually filled by equestrian facilities which, by their nature, are even more sensitive to traffic movement.
  - We understand that, if this request to replace the national speed limit with one of 30mph is to receive further consideration, then a metro count will have to take place. That being the case reference to the parish council should first be made for the availability of a private electricity supply so that the positioning of the count is made in the most appropriate area as this is not served by public lighting.
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## **Update for Devizes Area Board**

<b>Subject</b>	<b>Bus services between Devizes and Pewsey</b>
<b>Contact details</b>	<b>Kate Freeman (Devizes Community Area Partnership)</b>

### **Summary of announcement:**

The Alternative Option for the Bus Services between Devizes and Pewsey and their surrounding villages is ready for consultation. The proposals follow Wiltshire's resource constraints and have been made for:

- Flexible day services serving all villages in the catchment areas
- Devizes-Pewsey direct rail link at peak and off peak times introduced to meet seven trains
- Pewsey evening services from Wednesday to Saturday three times per evening

It is very important for everyone in the community area to respond to consultations as these bus services are vital to Devizes and numerous villages and cannot be taken for granted. Wiltshire needs to receive as many responses as possible to justify expenditure, especially for the continued Pewsey evening services and the final (19:55) evening rail link from Pewsey station to Devizes.

The proposal and questionnaire are available on line at: <http://dcap.org.uk/news/connect2-consultation/>. The consultation map is also attached for easy reference.

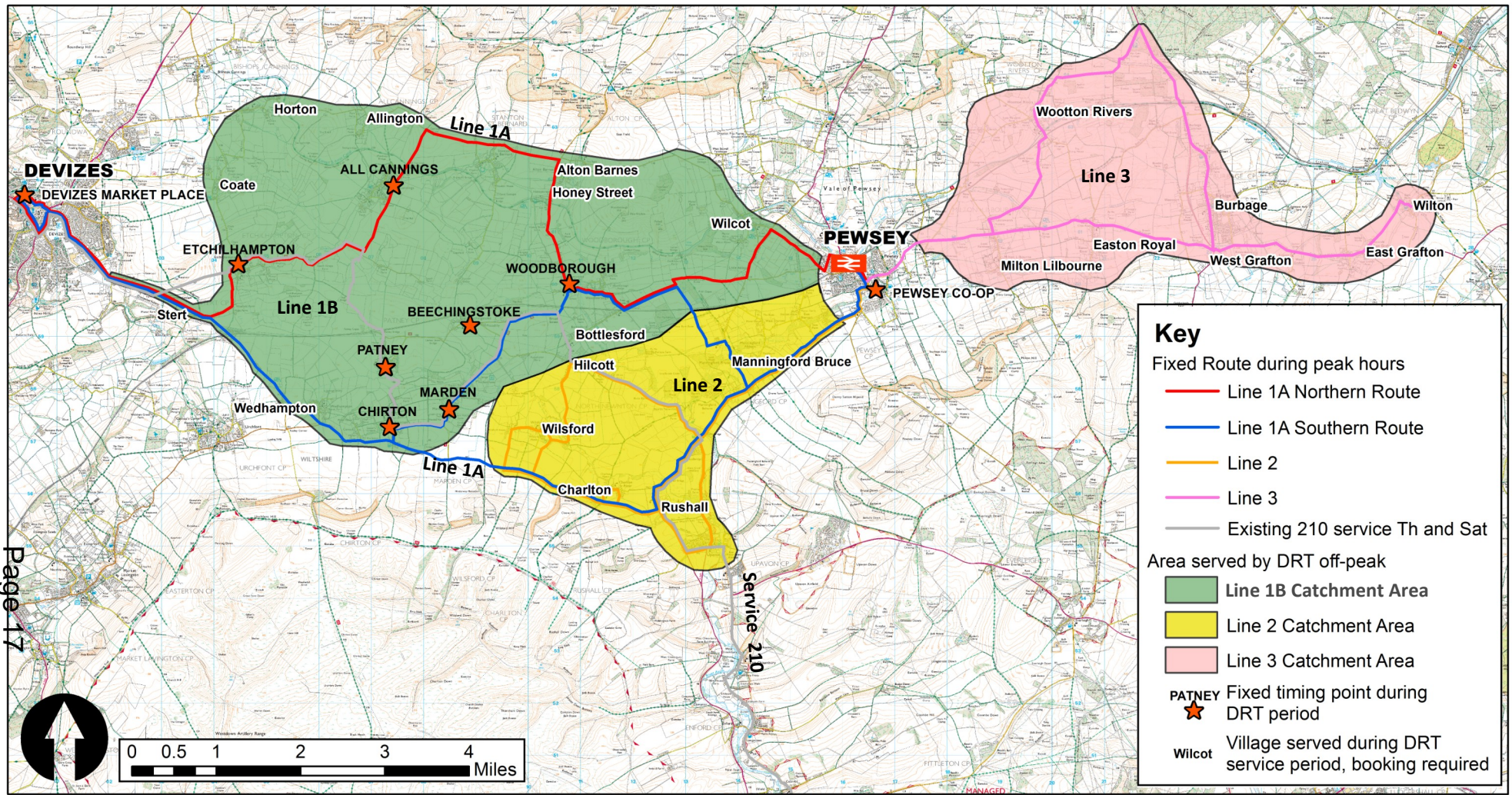
Hard copies of the proposal and questionnaire are also available at Devizes and Pewsey Libraries, from drivers on the Connect2 Wiltshire buses, council offices at Snuff Street, Wiltshire Age UK in the Market Place, Devizes Books and many local shops.

So far there have been two consultation events in November.

The consultation closes on Wednesday 10th December 2014.







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## PEWSEY VALE BUS SERVICES ALTERNATIVE PROPOSAL ROUTE MAP

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Ordnance Survey (0100049050)





**DEVIZES AREA BOARD**  
**24<sup>th</sup> November 2014**

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**COMMUNITY AREA TRANSPORT GROUP**  
**MEETING HELD ON MONDAY 10<sup>th</sup> November 2014**

**Purpose of the Report**

To provide an update and recommendations to Devizes Area Board from the meeting of the Community Area Transport Group meeting held on Monday 10<sup>th</sup> November 2014.

**Notes of Meeting**

**Present:**

- Peter Evans - Devizes Town Council
- Kate Freeman – Chairman of DCAP Transport Sub-Group
- Ann Lumb - Great Cheverell Parish Council
- Kelvin Nash – Devizes Town Council
- Kristian Price – Wiltshire Council
- Gareth Rogers - Senior Engineer, Wiltshire Council
- Richard Rogers - Community Area Manager for Devizes, Wiltshire Council
- Steve Valentine – Roundway Parish Council
- Philip Whitehead – Member of Devizes area Board and portfolio holder for Highways Contract

**Also in attendance**

Peter Baxter – Worton and West Lavington PC Clerk

**Apologies**

- Rob Edwards – Potterne PC
- Kelvin Nash – Devizes Town Council

<b>Funding Update</b>	<p>GR presented the current funding situation:</p> <p>Total commitment 2014/15 - £48,483</p> <p>Remaining budget - £12,485</p> <p>The remaining budget if all schemes were to be completed from the CATG budget would be -£33,615 (Overspend)</p>
<b>Speeding on C20 – Worton Parish Council</b>	<p>5 parishes have a shared concern regarding speeding along the C20 from Seend to Worton. 2 of these parishes are in the Devizes Community Area and 3 are</p>

	<p>in Melksham Community Area.</p> <p>The concern is that vehicles are travelling too fast along a road that includes 31 accesses points.</p> <p>Most of the concern is currently based upon perception and anecdotal evidence.</p> <p><b>ACTION</b> – GR will look to see if we have historical information on actual speeds to support the claim</p>
<p><b>White line proposal on behalf of West Lavington Parish Council</b></p>	<p>The clerk of West Lavington presented a paper that requested the marking of a white line with appropriate ‘pedestrian’ logos along the length of the A360 from FP1/railway bridge to A’Becketts vineyard, approximately 400mm from the east verge.</p> <p>GR responded that this would not be possible as the highways department can’t encourage people to walk on a busy highway even if they do so at the moment.</p> <p>It was acknowledged that an alternative solution should be sought. One possibility may be a permissive path alongside the road. However it is unknown who owns the land and if permission would need to be given.</p> <p><b>ACTION</b> – look at alternative solutions and bring back to the CATG if required (PB)</p>
<p><b>Crookwood Lane – Request for parking spaces for coaches</b></p>	<p>The request is for help with providing parking for parents and the community bus dropping off and picking up children from the school.</p> <p>The CATG can’t fund parking and therefore can’t help directly</p> <p>However, it has been noted that there may be a solution connected to a possible development close by.</p>



	<p>It was also requested that the school should ensure that it has an up to date travel plan and that this is included within it.</p> <p><b>DECISION</b> – The CATG can't help with parking requests</p> <p><b>ACTION</b> – PW will discuss a solution with the Parish Council</p>
<p><b>Narrowing of West End Farm Road - Rowde</b></p>	<p>The issue is concern that hedges are not being cut back and this is moving vehicles into the middle of an already narrow road. In addition, the road is close to being too narrow for white line markings in the middle of the road.</p> <p>It was unclear what exactly the Parish Council want help from the CATG with.</p> <p><b>ACTION</b> – Discuss with the Parish Council the different options and bring back to the CATG if required (PW)</p>
<p><b>Crossing at Bath Road</b></p>	<p>The Town Council have not yet considered the request for the location near the shop but previously agreed the following minute regarding a crossing on the Bath Road</p> <p><i>There was much discussion and then it was proposed by Councillor Nash, seconded by Councillor Mrs Burton and agreed</i>  <i>THAT “this committee urge Wiltshire Council to install a safe crossing point on Bath Road. The decision as to the precise position for the crossing should be left to the experts at Wiltshire Council.”</i></p> <p>It was noted that there is some opposition from the shop owner. However the group felt that the crossing is required as it will benefit pedestrians crossing the road and prevent any excess speed. It will also link the housing to the canal</p> <p>A request was made for the design to be enhanced if possible to reflect the surroundings. This could include the kerb line.</p> <p><b>ACTION</b> – The crossing was agreed and</p>

	<p>funding options should be explored initially with the AQ and Transport strategy group (RR)</p>
<p><b>New Park Street Coach Parking Order</b></p>	<p>Comments were invited regarding whether the temporary coach drop off points should be made permanent. As one negative comment was received, a report is required for the Cabinet member to consider. The CATG have been invited to express their view.</p> <p><b>DECISION</b> – The CATG unanimously agreed that the coach stops are being used regularly and have been successful and fully support it becoming permanent.</p>
<p><b>Rotherstone – Traffic calming and preventing it being used as a rat run</b></p>	<p>The police have said that they do not have the resources to police the proposal that prohibits motor vehicles except for access</p> <p>The only option that the police would support is the closing of the road. A letter has been put together by Devizes TC and this will be used to survey residents on this proposal. It would also include a mechanism for allowing access for service vehicle and others that need to legitimately enter.</p> <p><b>ACTION</b> – Survey the residents (PE)</p>
<p><b>Long Street Freight Proposal</b></p>	<p>The Atkins report has been completed and the cost is @£7k to deliver the survey.</p> <p>The main cost is in the analysis of the data including working out the route of the HGV's and whether they are local.</p> <p>It may be possible to utilise the CCTV to help reduce costs</p> <p><b>ACTION</b> – Speak to Simon Jacobs to explore ways of gathering more information about the issue (PW)</p>

<p><b>Market Lavington response to CATG decision on Fiddington Clay and Town Centre</b></p>	<p>Market Lavington Parish Council have written asking the CATG to reconsider their response.</p> <p>The group discussed the issues again and felt that their original responses were the correct ones.</p> <p>It acknowledged that there may have been an issue in clearly communicating its deliberations and it was felt that a letter outlining the reasons for its approach should be drawn up and sent to the Parish Council. This should include:</p> <ul style="list-style-type: none"> <li>i. That the evidence was not sufficient to warrant the CATG redirecting its funding to the Fiddington Clay roundabout</li> <li>ii. There are several possible developments in the area that are being considered, even if they have not been submitted for planning permission. At least one has included possible proposals for improvement and a public meeting.</li> <li>iii. Undertaking the improvements via a local development would be the preferred option. However if this fails to materialise then the CATG will look again at possible ways forward with the Parish Council</li> </ul> <p><b>ACTION</b> – Write to Market Lavington PC to clarify the CATG’s position and explain the reasons for its decisions(PW)</p>
<p><b>Speed Indication Devices</b></p>	<p>This funding was removed from the 2014/15 budget. The parish Councils have been asked whether they wish to fund them in the future. The police have already said that they will not</p> <p>There was mixed reactions from the CATG members as to their value. However, it</p>

	<p>was felt that Parish Councils (Of which 4 were represented at the meeting) would not wish to pay for them. This is revenue funding so the Area Board and CATG could not pay for them as their funding is almost entirely capital.</p> <p>There was a feeling that Speed Watch may be more affective and funding could be put in.</p> <p><b>ACTION</b> – Email parish Councils for their response including if they use them and how affective they have found them (RR)</p>
<p><b>Urchfont – Hard bus standings and crossing point</b></p>	<p>The total cost came to £13k for the three proposals of bus stops and a crossing point.</p> <p>Urchfont Parish Council has discussed this and written to say that they would contribute £7,100 and have requested that the CATG fund the rest.</p> <p>It was agreed that this scheme is a positive one and that the CATG should look to support it. However the CATG can only contribute £5k and this would leave no more than £8,100 for the Parish Council to provide.</p> <p>It was requested that correct posts and bus information should be included in the works.</p> <p><b>DECISION</b> – The CATG agreed that they would put in £5k and the PC would need to pay a maximum of £8,100. This offer to be taken back to the Parish Council for agreement (PW)</p>
<p><b>Wedhampton – Parish Council request to install a hard standing at the bus stop</b></p>	<p><b>DECISION</b> – The parish council pay full costs and they are given dispensation to carry out the works as long as an approved contractor is used.</p>
<p><b>Great Cheverell</b></p>	<p>Two signs have been looked at and either corrected or removed. The third large sign</p>

	<p>has not been removed despite the Parish Council seeing it as unnecessary, as it was deemed to be required.</p> <p>The informal crossing point near Bartletts is now in the programme of works</p> <p>The Parish Council felt that the on-carriageway footway should not now go ahead as locally in the village there was no clear majority support for it.</p> <p>A possible engineering solution near to the south entry to Great Cheverell has been deferred as there is no funding for this at the moment. It should be looked at again later in the new financial year</p> <p><b>ACTION</b> - GR to look at putting white markings by no 33 High Street to deter HGV's from hitting the property. This was previously agreed with the Parish Council.</p>
<p><b>AOB</b></p> <p><b>Windsor Drive / Marshall Road Path</b></p> <p><b>Cycle Parking</b></p> <p><b>Caen Hill crossing point</b></p> <p><b>DCAP Transport group</b></p> <p><b>One way system request in Devizes</b></p>	<p>There is a lack of a cycle path on part of this route and a need to convert it all to a combined pedestrian/cycle path.</p> <p><b>ACTION</b> – Put on to the AQ and Transport Strategy agenda as part of the transport strategy</p> <p>The order will be placed at the end of November and everything in place by end of March 2015</p> <p>The works will probably occur around February to April but needs to link into major travel works happening at the same time. Due to this the date could move.</p> <p>KF reported that there is a need to rethink the DCAP transport group that she will still be the DCAP rep on the CATG</p> <p>Residents in the vicinity of Brickley Lane have expressed via Cllr Peter Evans their</p>

wish for the Junction from Meadow drive to London Road to be made into a one way system going into town

**ACTION** – PE to discuss this with GR and if required bring it to the CATG

The date of the next CATG meeting is Monday 12<sup>th</sup> Jan 2015 at 10am in the Uffington Room upstairs in Kennet House, Devizes

### **Recommendations to Devizes Area Board**

**The area board is asked to agree the following three recommendations:**

- **New Park Street Coach Parking Order** - The CATG unanimously agreed that the coach stops are being used regularly and have been successful and fully support it becoming permanent.
- **Urchfont bus stops and crossing** - The CATG agreed that they would put in £5k and the PC would need to pay a maximum of £8,100. This offer to be taken back to the Parish Council for agreement
- **Wedhampton Hard Bus Stop** - The parish council pay full costs and they are given dispensation to carry out the works as long as an approved contractor is used.

*Report Author: Richard Rogers, Devizes Community Area Manager*

# MINUTES

**Meeting:** DEVIZES AREA BOARD  
**Place:** Devizes School, The Green, Devizes, Wiltshire, SN10 3AG  
**Date:** 29 September 2014  
**Start Time:** 7.05 pm  
**Finish Time:** 8.35 pm

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Please direct any enquiries on these minutes to: Libby Beale (Democratic Services Officer), on 01225 718214 or [elizabeth.beale@wiltshire.gov.uk](mailto:elizabeth.beale@wiltshire.gov.uk)

Papers available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Peter Evans, Cllr Sue Evans and Cllr Laura Mayes.

### **Wiltshire Council Officers**

Richard Rogers (Community Area Manager)  
Libby Beale (Democratic Services Officer)  
Margaret Tipper (Community Governance Administrator)  
Sally Willox (Community Youth Officer)  
Sandra Samuel (Community Youth Officer)  
Sarah Hanks (Community Co-ordinator)

### **Town and Parish Councillors**

Devizes Town – Simon Fisher, Andy Geddes, Albert Woodridge, Judy Rose, Nigel Carter  
Potterne – Pat Straw  
Roundway – Ivon Beig, Andy Geddes, Albert Woodridge  
Rowde – Rebekah Jeffries, Jackie Bawden  
Urchfont – Ricky Mitchell, Dave Mattran

### **Partners**

Wiltshire Police – Sally Pullen, Matt Armstrong, Clive Barker

**Total in attendance: 85**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decisions</u>
1	<p><u>Welcome</u></p> <p>Cllr Laura Mayes welcomed those present to the meeting, it was explained that she would be the Chairman for the meeting since Cllr Simon Jacobs was unable to attend.</p> <p>The organisations present were thanked for their participation at the Youth Fair, it was commented that the number of organisations present demonstrated there were many opportunities for young people in the area.</p>
2	<p><u>Community Youth Model</u></p> <p>Cllr Mayes introduced herself as the lead member for Children’s Services and tasked with reviewing the youth service. The councillor explained the development of the new community-led model for youth activities as arising from the need to use funding efficiently, reach more young people, ensure sustainability of service provision and adapt activities for young people to compliment modern lifestyles. It was stressed that, whilst the model had changed, the safeguarding of vulnerable children remained a priority.</p> <p>It was explained that a survey by Wiltshire Council had been carried out, receiving the largest ever response and revealing priorities for young people, including for them to have influence over how money for youth provision was spent. The Cabinet member explained there had been a great response from the voluntary sector to the model and it was keen to be involved in delivering services. It was highlighted that, under the new model, young people would shape the service to meet their needs and the Area Board would receive extra funding to provide grants to projects it deemed priorities.</p> <p>Cllr Mayes detailed the funding and support available as part of the new model including a Local Youth Network (LYN) consisting of young people, members of the Area Board and anyone interested in positive activities for young people, which would decide on funding priorities and recommend them to the Area Board. It was celebrated that Devizes was the first Area Board to be holding a Youth Fair.</p> <p>Sally Willox, introduced herself as the new Community Youth Officer (CYO) for the Devizes area. The officer described how she was already engaging with schools and young people and was keen to develop the capacity of positive activities in the area whilst also developing new opportunities for young people.</p> <p>Potterne Cricket Club presented a case for funding to install two indoor cricket nets at Lavington School, explaining this would be a community asset rather than for the school.</p>



	<p>Members of the public were invited to participate by way of identifying the greatest opportunity the new youth service would provide and the greatest challenge it may face.</p> <p>During a question and answer session it was confirmed that the new model was not initiated earlier in the year to ensure to provision of a summer scheme for young people over the summer holidays. The public were advised that if a safe place for young people to meet was identified as a priority, then this could be organised. The CYO advised one-to-one support would be available to those children who required it. It was explained that whilst the youth funding was specific to ages 13-19, the Area Board could support funding for younger age groups and children in rural areas. It was confirmed the leisure centre in Devizes was currently being used for activities and the centre decided the age-range of the young people involved. A question was raised over DBS (Disclosure and Barring Service) checks, groups wanting to get involved in youth activities were advised to contact the CYO about the checks. Devizes Town Council was encouraged to send a representative for the LYN and it was noted that research was currently being undertaken into whether groups can use vehicles previously used by the Youth Service to help provide activities to young people in rural areas.</p> <p>A written response to questions and statements received would be available in the printed minutes.</p> <p>The public voted on responses to the questions on opportunities and challenges for the new model. It was considered that the greatest opportunity for the new youth model would be the positive engagement of young people with a wide range of organisations. The greatest challenge was thought to be finding enough local volunteers to get involved.</p> <p>It was advised that the Area Board would hear an update on Youth and the LYN at the next meeting.</p>
3	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Simon Jacobs  Cllr Philip Whitehead  Cllr Richard Gamble  Chris Butler (Devizes Community Area Partnership)  Tony Duck (Devizes Community Area Partnership)</p>
4	<p><u>Minutes</u></p> <p><b>Resolved:</b></p>

	<p><b>To approve and sign as a true and correct record the minutes of the special meeting held on 3 July 2014.</b></p> <p><b>To approve and sign as a true and correct record the minutes of the meeting held on 19 May 2014.</b></p>
5	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
6	<p><u>Young Persons' Champion</u></p> <p><b>Resolved:</b></p> <p><b>To appoint Cllr Richard Gamble and Cllr Simon Jacobs as Young Persons' Champions.</b></p> <p>Disappointment was expressed at the absence of four Area Board members, particularly those appointed as Young Persons' Champions.</p>
7	<p><u>New Youth Model</u></p> <p><b>Resolved:</b></p> <p><b>To adopt the Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN.</b></p>
8	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to announcements in the agenda pack. It was also noted that a consultation on the Devizes Extra Care Scheme would be held on Thursday 9 October from 10am-7pm at the Corn Exchange.</p> <p>Devizes Town Council was complimented on its 2014 flower arrangements, they made the town a pleasant place to be.</p>
9	<p><u>Area Board Grants</u></p> <p>Following the earlier presentation from Potterne Cricket Club the Area Board considered its application for funding.</p> <p><b>Resolved:</b></p> <p><b>To grant Potterne Cricket Club £4,254 for the installation of new indoor cricket nets.</b></p>

10	<p><u>Proposed Improvements to Canal Footpath</u></p> <p>The Area Board considered a Member Initiative to contribute £5,000 towards proposed improvements to the canal footpath and it was considered that there was currently not enough detailed information on funding to make a decision.</p> <p><b>Resolved:</b></p> <p><b>To defer consideration of the Member Initiative to the next meeting.</b></p>
11	<p><u>Community Area Transport Group (CATG) and Air Quality And Transport Strategy Group update</u></p> <p>The Area Board considered the update from the last CATG meeting held on 8 September 2014 and heard details of speed limit changes to the C8 and C20</p> <p><b>Resolved:</b></p> <p><b>To pay for the speed limit review for the C8 and C20 from the CATG budget.</b></p>
12	<p><u>Partner Updates</u></p> <p>Attention was brought to a written update from Wiltshire Police included in the agenda pack.</p> <p>The Committee was updated that positive effects were resulting from working with Great Western Hospital and the Clinical Commissioning Group and that work was being done to reduce social exclusion amongst the elderly. It was suggested that there was a move towards placing health services into the community.</p> <p>The DCAP Partnership Manager explained the group was working hard on transport issues and proposals on the Connect 2 Services would be available at a public meeting on the 12 November 2014 at the Corn Exchange. It was noted that the group desired a flexible timetable at off-peak times whilst ensuring this would not leave residents isolated. Opportunities for car sharing in Devizes were being considered and the group was working with devizesmeansbusiness.com.</p> <p>Nigel Carter advised he would give a full statement at the next meeting. There was a joint working group on car parking consultation which intended to consult with the area of Devizes where residential spaces were being taken by commuters.</p> <p>An announcement was made that Devizes skate park would open on the 18 October 2014.</p>
13	<p><u>Evaluation and Close</u></p>

	The next meeting of the Area Board would be on 24 November 2014 with a focus on health and wellbeing.
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## **Implementing the Community-led model for youth activities**

In May 2014 Wiltshire Council agreed to implement a community-led model for the provision of positive activities for young people. This came into effect on 1st October 2014. During the Devizes Area Board event on 29<sup>th</sup> September 2014, this new model was officially launched in the community. Following the event there were comments and questions left for the Devizes Area Board via the Community Youth Officer, to provide responses too. These are detailed below.

### **Questions:**

#### ***Will there be clear guidance on how to apply for grants?***

Yes, this material will be available on [www.wiltshirecouncil.gov.uk](http://www.wiltshirecouncil.gov.uk) and the Devizes Community Matters website, as well as [www.sparksite.co.uk](http://www.sparksite.co.uk). Most importantly, the Community Area Board has a resource from the Community Youth Officer-Sally Willox, who can explain and support the process. Hard copies can be made available too.

#### ***How long will it take for the new model to be in place? When will things happen; how quickly?***

The model was officially launched on 1st October 2014 in all community areas across Wiltshire and will be embedded and implemented from then onwards. Clearly it will take some time to fully implement it within the community but it will develop and take shape over the coming months. There is a process to follow and put into place which involves a lot of planning and coordination but already a lot of ground work is happening, groups and organisations are being met with, fundamentally young people; adults and young people are being spoke to and becoming involved in the new model if they want too, support and advice is being provided through the Community Youth Officer and area board, posters and flyers are being issued to promote the Local Youth Network, which will develop a plan, identify what young people want, where the gaps in provision are and start shaping new positive activities/supporting the community to apply for funding to implement these.

#### ***How will the Community Youth Officer get to meet youth groups?***

Through making contact directly, introducing their role and engaging young people and adults in the new way of working. For Devizes, Sally Willox will visit groups and organisations and talk to members, as well as engage with young people through local secondary schools-Devizes School, Laverton School, Rowdeford and Downlands School. There has been lots of positive interaction during the last 3 weeks and consultation material, data and feedback collected, which will form the basis of a young person's needs analysis of the Devizes community area.

***LINKED SUGGESTIONS-It was suggested that the same briefing takes place at schools through assemblies and lunch times***, this is starting to happen. The Community Youth Officer is engaging with secondary schools and talking to

young people and enabling them to engage in the new model. Part of their role is to ensure young people especially know about this new model, participate and are central to shaping the new 'offer' for young people.

'Would like to have seen more young people present this evening', again this will be met through the intentions set out above. The model was launched at the Area Board and the Community Youth Officer was only just in post, it takes time to develop positive relationships with young people and communities, which is why there wasn't many young people present on the night. However, a huge amount of young people have been engaged and consulted with since through Sally Willox and will continue over the next few months. There are plans in place for a young person's only event to develop the Local Youth Network involvement for young people to ensure they fully understand this process and become central to it.

Will youth clubs providing activities for 8-12 year olds be able to access funding? Will these clubs for younger children be able to access support and services?

The groups and organisations eligible to apply for the new positive activities for young people funding must be, in the main, aged between 13-19 years old. This is the age range that this new Community-led model is intended for. If the core of users of provision are aged 13-19, then yes the clubs can apply for funding but this will need to be talked through with the Community Youth Officer. If the clubs seeking support only offer provision for 8-12 year olds then they will not meet the criteria under this new model. If there is a main high proportion of 13-19 year olds, then younger children can benefit from accessing support and services, this will be talked through with the Community Youth Officer. Wiltshire Council's new model for youth activities is for young people aged 13-19 and up to 25 with additional needs.

Looking at the post it board, where is the safe place for young people to meet?

Young people have been beginning to identify what they feel is missing in the community area and identifying gaps. The post it notes on display at the Area Board event were comments written by young people at Devizes School. If young people are saying there is no safe place to meet, then this will become a local priority that is fed into the Local Youth Network where positive activities will be shaped, delivered and implemented through a process that will include making recommendations to the Area Board for how the allocated funding should be spent. Young people will be fully involved at each stage.

Why was the session not held before the youth centre shut, so we knew what was available? When will this enable the youth centre to open?

The new Community-led model for youth activities was not in place until 1st October 2014 because Wiltshire Council's old youth service offer was still being utilised, up until 30th September 2014. The council's open access youth work offer was in operation until the end of September and school summer holidays were a busy time for youth activities with planned provision in place.

The service users were being engaged with in relation to the new community-led model and prepared for the change in ways of working.

The youth centre itself may fit into a plan for provision for young people, if it is brought to the Local Youth Network. If a group or organisation, which can be young people (with a supporting organisation) wish to plan for a new activity for young people, that has evidence supporting it from youth, then they can approach the management of the youth centre and discuss the proposal. The key principle for any new suggestion of positive activity is that it must have supporting needs-analysis showing it is what young people want. The Local Youth Network, Community Youth Officer and Area Board can provide support to developing plans and projects. The Community Youth Officer is the community's resource and the 'go to' person.

### *Why was Devizes not recognised before?*

The Devizes Community Area is being highly recognised as already providing a diverse range of positive activities for young people and this new model; through the Community Youth Officer, will ensure existing provision are promoted to young people and the community.

### *Where are the volunteers coming from?*

Part of the Community Youth Officers role is to build community capacity by enabling the voluntary and community sector to become involved in provision and to enhance what there is on offer, as well as to encourage volunteering, making the most of local resources. Already those individuals interested in volunteering have spoke with the Community Youth Officer and members of the Area Board. There has been a lot of interest in getting involved. A database of these volunteers is being collected and maintained and when positive activities are being coordinated, they will be utilised accordingly. The Community Youth Officer and Area Board are promoting the new model wherever they go and encouraging volunteers. These individuals are coming from diverse areas of the community and it is truly inspiring.

### *How far will it have come 1 year on?*

The Community Youth Officer, Community Area Manager and Devizes Area Board are very keen and motivated to ensuring the success of this new model and working very hard to implement it positively, professionally and successfully throughout the Devizes community area. Its success is determined by the building of strong relationships and partnerships with existing groups and organisations, including schools, young people and the community as a whole. The model will rely on community working and development, where the coming together of young people and partners will tailor a unique offer of positive activities for youth. This has started very positively indeed and over the coming months will be reflected upon, with new and developed activities being available and engaged with. It is a challenge and will be hard work but there are determined professional individuals striving to drive it forward.

## **COMMENTS AND SUGGESTIONS**

- Give us a youth centre and youth workers/assistant youth workers.
- Events where children will turn up (not just adults), e.g. school lunch times, the Green for example.
- Work with other groups in the community and help one another.
- Leisure centre could be used a lot more than it is at present.
- Check with churches what youth groups they have.
- Encourage Duke of Edinburgh Award Scheme
- Encourage groups to publicise their activities. It will be great to have more facilities in Devizes but there needs to be support for the villages or cheap transport into Devizes.
- Listen directly to young people. Give them more of a say. Engage wider cross-section.
- Monitor and review services.
- Treat young people as adults not as children and engage with them.
- Link young people with organisations so more aware of what is on offer.
- Get young people involved in embracing new model.
- Involve greater numbers of young people.
- Find sufficient volunteers to lead activities.
- To build and strengthen bonds in the community.
- Enable better communication amongst the community.
- Getting positive engagement for a positive future.
- Making the budget go round and finding enough volunteers.
- Increase awareness of available facilities and how providers can engage with youth.
- Transport to and from activities.

There were many valuable and interesting comments and suggestions, as detailed above and these will be reflected upon and fed into the implementation of the new community-led model for youth activities. These have been responded to through some of the answers above in relation to direct questions.

Key to this model is that there must be coordination and support to enable young people to have a voice and influence on services and activities, this will happen and has commenced positively. Young people want to be involved and are engaging.

There will be greater publication and promotion of existing provision for young people through this new model. This will happen by social media, internet sites, publications, direct engagement and other forms of media. These means will be highlighted throughout the community.

The Community Youth Officer will be instrumental in facilitating local youth provision, chiefly through the implementation of the Local Youth Network and will be the 'go to' person for support and advice on youth issues, they are a key resource. Monitoring and reviewing of provision will take place frequently to ensure compliance with council guidance, including safeguarding which is paramount and critical.



If anybody would like to find out more about the Community-led model for youth activities or the Local Youth Network and or become involved, please contact the Community Youth Officer Sally Willox, Community Area Manager Richard Rogers or the Devizes Area Board.

[sally.willox@wiltshire.gov.uk](mailto:sally.willox@wiltshire.gov.uk), [richard.rogers@wiltshire.gov.uk](mailto:richard.rogers@wiltshire.gov.uk)

There is information available on [www.sparksite.co.uk](http://www.sparksite.co.uk) and [www.wiltshirecouncil.gov.uk](http://www.wiltshirecouncil.gov.uk), as well as Devizes Our Community Matters.

**Sally Willox-Community Youth Officer for the Devizes Community Area.  
October 2014, with thanks.**

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